

TRANSPORTATION REIMBURSEMENT GUIDELINES

Transportation reimbursement requests must be submitted monthly.

Foster parents are expected to provide **routine** transportation to their foster children. "Routine" transportation is defined as transportation a parent would provide to their own children as part of their parenting responsibilities. Reimbursement for routine transportation is built into the monthly foster care grant.

Service Transportation

Reimbursement may be approved for the following non-routine transportation expenses:

Transportation to and from court-ordered services.

Transportation to and from appointments with social worker, appointments with attorneys, Permanency Planning Reviews, and court appearances.

Transportation to and from family visits.

Transportation to and from meetings at a residential treatment center, corrections facility, or out-of-county group home to assist a child's transition to or from treatment.

Transportation to service provider team meetings.

If two or more foster children are transported to the same location at the same time, mileage should only be claimed for one trip (not per child).

Reimbursement **may not be approved for the following routine transportation expenses:**

Transportation of children to and from school when the school is in the foster parent's school district (i.e. Madison Metropolitan School District, Sun Prairie School District, etc.), to school conferences, to routine school events, to employment, or to regular sports activities. The following are also not reimbursable: Trips to the library, swimming, parks, museums, movies, etc. unless it is a family visit.

Medical Transportation

Foster Parents cannot claim medical transportation. Please contact your consultant if you have an extraordinary amount of medical miles.