



Dane County Department of Human Services Behavioral Health Division

Director – John Schlueter
Division Administrator – Todd Campbell

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CCS Coordination Committee Minutes

Zoom Virtual Meeting

July 15, 2026

12:00-1:30 p.m.

Members Present: Linda Aroonsavath, Melodie Berry, Kimberly Disch-French, Amber Hofmaster, Corri Kohn, Chloe Moore, Jamie Mulry, Katy Payne, Mike Riedner, Tyson Rittenmeyer, Julie Meister (Chair)

Members Absent: Dominique Christian, Colleen Dunahee, Matt Julian

1. Public comment time (5 min/speaker max. up to 15 minutes total allocation)

No public comment.

2. Review 5/20/26 minutes. Comments, corrections, and approval.

Minutes approved.

3. Enrollment update (as of 7/8/2026)

- a. 3,016 total participants
 - i. Adults = 2,213 (up 60)
 - ii. Youth = 815 (down 12)
- b. Total enrollments this period = 123
- c. Total discharges this period = 75
- d. Net change in enrollment = +48

Milestone of 3,000 participants highlighted.

4. 2026 MHSIP will be distributed to Service Facilitators on September 21.

- a. Same processes will be utilized as 2025.

Julie reviewed survey administration process for 2026 and discussed changes implemented to facilitate ensuring CCS participants receive surveys if they are in process of service facilitation agency transfer.

5. Follow-up on lowest scores on MHSIP satisfaction survey in the area of Connection.

- a. Re-reviewed results of MHSIP Connection section with CCS Service Directors on June 16
 - i. Shared natural supports resource from University of Pennsylvania

- ii. Breakout groups to discuss ways to enhance CCS participants' sense of belonging and connection to friends, enjoyable activities, and the community.
 - b. Common theme is that service facilitators share ideas with each other regarding resources that can facilitate connection.
- Julie noted that the goal is to help individuals feel more connected to their communities.***
- 6. Held first Quarterly meeting for agency clinical supervisors on May 19, 2026.
 - a. Goal for meetings = shared understanding of CCS objectives.
 - i. Improving percentage of successful discharges (met recovery goals)
 - ii. Improving scores for Outcomes, Functioning, and Connection
 - iii. Quality progress notes and accurate claims
 - iv. Medicaid and County policy change highlights
 - v. Highlights of Service Director meetings that occurred
 - vi. Opportunity for County to receive feedback directly from agency supervisors
- 7. Data on CCS Close Reason and number of service hours prior to discharge
 - a. Data requested by committee to review
Julie shared this data. There was a question regarding incarceration and whether the CCS provider network could benefit from additional training related to working with justice involved participants, risk factors, and how to reduce returns to incarceration.
- 8. Review of Service Facilitator responsibilities and discussion. (Staff functions policy.)
Julie reviewed the CCS Service Facilitator's responsibilities in the Staff Functions policy. Coordination Committee did not have ideas for updates/changes.
- 9. Items for future meetings:
 - a. Update to Client Rights and Grievance Procedure Policy
 - b. Brainstorm how to better reach disenrollees with annual satisfaction surveys (September)
 - c. Update on collaboration with 1915i providers regarding connection to CCS and training of CCS staff.
- 10. Completion of timesheets.
 - a. Julie will email timesheets to those that need them to review. Either sign electronically with Adobe Acrobat or send email back to Julie confirming that you agree with time sheet (counts as your signature) and Julie will submit to payroll.

Next Meeting
9/16/26, 12:00-1:30pm
Zoom Virtual Meeting